

AGENDA SUPPLEMENT (1)

Meeting: Chippenham Area Board
Place: Council Chamber - Council Offices, Monkton Park,
Chippenham, SN15 1ER
Date: Monday 9 May 2016
Time: 3.00 pm

The Agenda for the above meeting was published on 28 April 2016. Additional documents are now available and are attached to this Agenda Supplement.

Please direct any enquiries on this Agenda to Will Oulton, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713935 or email william.oulton@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

7 Local Highways Investment Fund 2014-2020 (Pages 1 - 2)

- Update to Appendix Two

8 Community Area Transport Group (CATG) (Pages 3 - 22)

- Notes from the meeting held on the 13 April 2016

Agenda Item 7

APPENDIX 2

Proposed Highways Major Maintenance 2016/17– Chippenham Area Board - Update

Road	Location	Recommended Treatment	Estimated Length (m)
U/C	Lye Common (junction with Station Road to junction with Thornend)	Surface Dressing	782
B4039	B4039 junction with Fosse Way/The Gibb to junction with A420 Bristol Road	Surface Dressing	5304
A420	Bristol Road, Folly Cross Roundabout to Bumpers Farm Roundabout	Resurfacing	525
A350	Cepen Park South Roundabout	Resurfacing	65
B4069	High Street, Sutton Benger	Resurfacing	1086
A420/A350	Bumpers Farm Roundabout, Chippenham	Skid Resistance Improvements	320
C86	Biddestone Road, Biddestone	Skid Resistance Improvements	80
A420	Bristol Road, Allington	Skid Resistance Improvements	110
A350	Junction with Plough Lane, Kington Langley	Skid Resistance Improvements	120
A420	Bends east of Ford	Skid Resistance Improvements	1040
B4122	East of M4 Roundabout 17, Stanton St Quintin	Skid Resistance Improvements	537
C86	Yatton Road, Biddestone	Skid Resistance Improvements	430
B4069	Swindon Road at Jacksoms Lane, Langley Burrell	Skid Resistance Improvements	184
B4069	Chippenham Road at junction with Maud Heath's causeway, Langley Burrell	Skid Resistance Improvements	56

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 13th April 2016			
1.	Attendees and apologies			
	Present:	Cllr Linda Packard (Chair) Maurice Dixon (Kington St. Micheal PC) Lesley Palmer (Grittleton PC), Adrain Jones (Chipp TC), Cllr Bill Douglas, Spencer Drinkwater (WC) Martin Rose (WC)		
	Apologies:	Cllr Nina Phillips, Vicky Welsh (Chippenham CEM), John Scragg (Chipp TC)		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Chippenham Area Board meeting on the 29 th February 2016. Agenda & Draft Minutes Chippenham Area Board Monday, 29th February, 2016		Agenda Item 8
3.	Financial Position			
		The current financial position for the Chippeham CATG is as follows: 2016-17 alloction = £18087.00 2015-16 undespend = £20,987.78 Agreed 3 rd party contributions £5325.00 Total £44,399.78		

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		Less current agreed commitments= £11,084.00 Current Balance = £33,315.78		
4.	Priority 1 Schemes			
a)	Request for 20mph restrictions i. Redlands Zone, Chippenham ii. Chestnut Road, Sutton Benger (Community Issue 3203 refers)	Issue No: <u>3203</u> 20 mph restrictions <ul style="list-style-type: none"> Both areas have been advertised with one objection received on each area. Now subject to a cabinet report, there is an expectation there may be a delay pending this report Ongoing action. Chestnut Road in progress with Balfour Beatty. Redlands estate 20 mph implementation during May 2016 Chesnut Rd Sutton Benger, Signs erected. Carriageway roundels outstanding. Due May 2016 	1. Issue to be remove from CATG tracker	MR
b)	Dropped Kerbs Update	<ul style="list-style-type: none"> PB and MR gave updates.40% complete as Balfour Beatty haven't got a gang working on this permanently, Ongoing action Delays experienced with Balfour Beatty. 6 out of 10 sites still outside. No further dropped kerb works has taken place since last CATG meeting. Remaining sites to be completed under Ringway contract during May / June 2016. 	1. Remaining sites to be completed under Ringway contract during May / June 2016. Issue to be removed from CATG tracker.	MR

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c)	<p>Issue No: <u>2062</u> Lowden Tunnel, Chippenham</p> <p>Pedestrian Safety</p>	<ul style="list-style-type: none"> • Pedestrian Safety Bollards to be erected to give pedestrians more priority • There is an agreement from Peter Binley to pay for repair and road closure costs • Due to commence January 2016. • All works complete. Final account agreed. Additional costs due to contract change. Total cost borne by CATG now £5000.00, an increase of £1250.00 	<p>1. Issue to be removed from CATG tracker.</p>	MR
d)	<p>Issue No: <u>3013</u> Blackthorn Mews / Canal Road / Lodge Road</p> <p>Upgrade pedestrian crossing</p>	<ul style="list-style-type: none"> • Scheme supported by Chippenham Town Council on 14 October 2013: • Pedestrian Count identified 791 individuals crossing to access Kings Lodge School. Highways officers advise: <ul style="list-style-type: none"> ○ Movements in the area have increased due to the Rise Trust building ○ Poor visibility due to parked vehicles <p>There is a pedestrian assessment in process at the moment:</p> <ul style="list-style-type: none"> • Assessing the number of pedestrians • Traffic and conflicts • What improvements can be provided? <p>The results of which will be fed back to the next CATG meeting.</p>	<p>1. Prepare pedestrian assessment report.</p>	MR

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		<p>Work is in progress this is still a priority 1 for this year.</p> <p>CATG to consider recommending a bid to Substantive Scheme 2015/16.</p> <ul style="list-style-type: none"> • Pedestrian assessment report remains outstanding. To be presented at next CATG meeting 		
e)	<p>Issue No: <u>3605</u> Forest Lane/Pewsham Bypass</p> <p>Improve safety at crossing</p>	<ul style="list-style-type: none"> • The Town Council supports this request for a Highways Officer to look at the current situation • MR to carry out site visit and report back to next CATG • MR to meet Division Councillor Mark Packard on site to consider what improvements if any can be made. • MR confirmed he has met with Division Councillor Mark Packard and agreed a package of small scale lining improvements. • MR will design and cost and bring to CATG for consideration. • MR - Outline measures for improvement to be issued to Cllr Mark Packard in due course. If approved order to be issued to Ringway and issue removed as Priority 1 scheme from tracker 	<p>1. Await Cllr approval and issue works order to Ringway. Issue to be removed from CATG tracker</p>	MR
f)	<p>Issue No: <u>3866</u> Woodlands Road, Chippenham</p> <p>Lamp post 2</p>	<ul style="list-style-type: none"> • 2-Apr-15 Chippenham Town Council considered this matter and supports investigation into the feasibility of adding road markings from the bus stop to the junction with Bristol Road. 	<p>1. Issue consultation newsletter once Chippenham TC contribution is confirmed</p>	MR

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	<p>Improvements to bus stop</p>	<ul style="list-style-type: none"> • CATG agreed that a “bus cage” marking was required on the carriageway. • Passenger Transport Unit (PTU) asked to put in place • Phil Grocock (PTU) has discussed with MR .Proposed bus stop clearway must be consulted upon. Wiltshire Council Highways Team will contact residents over proposals to install bus stop clearway signs and markings, and a suitable notice will be placed on the highway to enable others likely to be affected to be aware of the proposal and to be able to register any objections. • Town Council has agreed location of bus stops • Town Council will print and distribute letters. • CATG recommended Chippenham Area Board allocate £600 towards the cost of this scheme conditional upon 25% contribution from Town Council. Ann Chard contacted regarding Town Council contribution. Consultation letter to be issue May 2016 		
g)	<p>Issue No: <u>3868</u> Woodlands Road, Chippenham</p> <p>Install a new bus stop, half way along Woodlands Road near Canterbury Street</p>	<ul style="list-style-type: none"> • 2-Apr-15 Chippenham Town Council considered this matter and recommends more investigation work is carried out to determine the feasibility of installing a new bus stop in Woodlands Road • Additional bus stop location proposed by JSc. • Phil Grocock (PTU) has discussed with MR and it has been agreed that in order to proceed, residents (and businesses 	1. See above	MR

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		<p>where applicable) must be consulted. Wiltshire Council Highways Team will contact residents over proposals to install bus stop clearway signs and markings, and a suitable notice will be placed on the highway to enable others likely to be affected to be aware of the proposal and to be able to register any objections.</p> <ul style="list-style-type: none"> • Town Council has agreed location of bus stops • Town Council will print and distribute letters. • See issue 3868 above 		
h)	<p>Issue No: 3885 Plough Lane, Kington Langley</p> <p>Extend kerbing Request to extend the kerbing that starts at the school and finishes at the Chapel - extend to the entrance of the Stables in Plough Lane, Kington Langley</p>	<ul style="list-style-type: none"> • Issue Requested by Parish Council. • MR – to establish costs for natural stone and refer to colleagues in maintenance to consider including in maintenance programme • MR carried out site visit, specialist materials are required. Costs to be confirmed. • MR - Cost estimate of £21,039.43. High cost due to specified natural granite kerb and large number of unknowns re. drainage. Costs likely to be prohibitive at this stage 	<ol style="list-style-type: none"> 1. Investigate use of cheaper concrete materials and present amended costs to next CATG meeting. 	MR
i)	<p>Issue 4172 The Hamlet, Chippenham</p> <p>Vehicles ignoring No Entry signs The Hamlet Request for size of the entrance</p>	<ul style="list-style-type: none"> • Issue originator has raised 4 issues 4172, 4173, 4326 & 4331 (4173 & 4331 closed as duplicate requests) • Chippenham Town Council does not support reducing the size of the entrance to the Hamlet as access is required for refuse and emergency vehicles 	<ol style="list-style-type: none"> 1. Await recommendations of Town Council PET meeting on 12th May and report back to next CATG meeting. 	

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	<p>to The Hamlet to be reduced</p>	<ul style="list-style-type: none"> • In October 2015 Chippenham NPT deployed officers to issue verbal warnings to drivers ignoring the signage • An additional No Through Road Sign could be installed but this will require lighting • Single 'No entry' sign currently in place which is legal. Additional sign could be installed • Awaiting results of Metro Count data • Police & Town Council have agreed to site meeting. • Chippenham Area Board allocated this a Priority 1 scheme • MR to investigate the options for refuse lorries accessing The Hamlet from either end of the street • MR to liaise with Ann Chard at Chippenham Town Council. Chippenham Area Board allocate The Hamlet as a Priority 1 scheme • MR to investigate the options for refuse lorries accessing The Hamlet from either end of the street. • Site meeting with residents 29/02/16. Outline design and costing to be prepared. • Design and costings presented to group. Support of Chippenham TC remains unclear. 2 no. residents of the Hamlet present meeting. Residents to put case for action to 		
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		TC in order to gather support. Matter to go to PET meeting on the 12 th May		
5.	Other Priority schemes			
a)	<p>Issue No: <u>3880</u> The Street, Burton (B4039)</p> <p>Village Gates</p>	<ul style="list-style-type: none"> Village Gates are ordered, installation anticipated in the next few weeks. Gates ordered and at depot awaiting installation. Village Gates <u>not</u> previously ordered by BBLP as indicated. New order to be issued to Ringway on 1st April 2016 	1. Supervise installation of village gates. Anticipated May / June 2016	MR
b)	<p>Issue No: <u>3445</u> Timber Street, Chippenham</p> <p>Create individual parking bays</p>	<ul style="list-style-type: none"> 7-Aug-14 The Town Council support this request MR advised that he has checked new Dept. Of Transport regulations and this request may proceed. MR to discuss with Mark Stansby (MS) before agreeing on how best to proceed. If agreed installation to take place outside CATG 	1. Issue to be removed from CATG tracker once action is agreed with MS	MR
c)	<p>Issue No: <u>4049</u> near St Marys School, Chippenham</p> <p>Install Safety Barriers to improve pedestrian safety on path near St Marys School</p>	<ul style="list-style-type: none"> The Town Council's Planning Committee considered this request at its meeting on 25 June. The Committee supported the installation of safety barriers or similar to improve pedestrian safety on the path near St. Mary's School. 30-Jun-15 Referred to Spencer Drinkwater for score Emma Painter advises that the path is a designated footway 	1. Issue to remain on hold	

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		<p>and should not be used by cyclists</p> <ul style="list-style-type: none"> A site visit and quotes will be required as and when this is classed as Priority 1. Issue currently on hold as Priority 2 scheme 		
d)	<p>Issue <u>3556</u> B4122 Draycot Cerne</p> <p>Request for 40mph speed limit and introduction of double white lines to prohibit overtaking</p>	<ul style="list-style-type: none"> 4-Feb-15 Sutton Benger Parish Council confirms in principle support for the request to reduce the speed limit This route has been through speed limit assessment in 2009 and recommendation was 'no change' Double white lines are strictly controlled, must meet visibility criteria. Cannot arbitrarily introduce where conditions are not met. No further action MR to provide a written explanation of decision to Parish Council & originator via issue system 	1. Provide issue update on system and advise PC and requester.	
e)	<p>Issue <u>3881</u> Frogwell between Moss Mead and Chamberlain Road</p> <p>Concerns relating to parked vehicles along Frogwell and issues with visibility.</p>	<ul style="list-style-type: none"> WR1 form submitted. This issue will be given further consideration after completion of the A350 works. Issue to be addressed by MR outside CATG process when time permits. Community Issue can then be closed (request transferred to relevant service) and this request removed from the list. 	1. Issue to be updated on issue system and removed from CATG tracker	
f)	<p>Issue <u>3979</u> Sevington Grittleton</p>	<ul style="list-style-type: none"> Issue submitted by Grittleton Parish Council. Increased traffic, additional vehicles including coaches now 	1. Issue to remain on hold	

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	Request for passing bay to formally constructed due to ongoing damage to verges.	<p>visiting Sevington Victorian School</p> <ul style="list-style-type: none"> • A visit will be required as and when this request is classed as Priority 1. • MR to undertake site visit when time permits to look at locations and liaise with PC direct. 		
g)	<p>Issue 4027 Long Ridings Chippenham</p> <p>Concerns relating to condition of footway and camber. Request for new dropped kerbs.</p>	<ul style="list-style-type: none"> • Chippenham Town Council considered this request and confirm in principle support for it. • Next CATG meeting to consider all dropped kerb requests and prioritise. This will be more efficient and cost effective. • Allocate site as priority 1 scheme alongside other dropped kerbs requests. Formal estimate of works to be prepared. £8,000 total to be provisionally allocated for 5 no. sites 	1. Allocate priority 1 status. Carry out design works and report costs back to CATG	
h)	<p>Issue 4039 High Street Sutton Benger</p> <p>Request for controlled crossing on High Street.</p>	<ul style="list-style-type: none"> • Sutton Benger Parish Council considered this request 10-Jun-2015 and confirm support to achieve safer access to the north side of the village. • Consider asking Parish Council to carry out pedestrian count • Pedestrian assessment needed. • MR – Letter issued to Sutton Benger PC Feb 2016. Contact made between PC and Ruth Durrant (school travel plan advisor) PC have agreed to undertake informal pedestrian count to see if sufficient numbers present 	1. Issue to remain on hold	

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		before returning to CATG	
i)	<p>Issue 4050 Lowden, Chippenham</p> <p>Speeding traffic resulting in intimidation of pedestrians, especially children.</p>	<ul style="list-style-type: none"> • Metro-count request completed by issue originator. 5-Nov-15 Metro Count Request forwarded to Road Safety Unit. • Once results are available, this issue will be referred to Chippenham Town Council for comment. • Metro-count data as follows: 85th percentile = 31.5mph, Mean = 26.4mph Group agreed that no further action is required at this stage. 	<p>1. Issue to be updated on system and removed from CATG tracker.</p>
j)	<p>Issue 4052 B4039 Burton Village.</p> <p>Concerns relating to speeding traffic through Village. Request for traffic calming including VAS, coloured surfacing, additional signing and road markings.</p>	<ul style="list-style-type: none"> • 17-Aug-15 Nettleton Parish Council confirms support for this request (Duplicate issue 4070 closed) • 9-Dec-15 Issue originator asked to complete Metro-count form and locations to be agreed. • AC welcomed Metro Count • AC Would like a site visit in future. • Metro Count Data as Follows: <ol style="list-style-type: none"> 1. The Street (near Pear Tree house) 85th percentile = 39.4mph Mean = 33.7mph 2. B4039 Hillside (40mph limit) 85th percentile 47.2mph 	<p>1. Metro-count data received. To be discussed with Burton PC and discussed at next CATG. Issue currently on hold.</p>

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		<p>Mean = 40.7mph</p> <p>3. C161 near junction of Toll Down Way 85th percentile 32.0mph Mean = 25.9mph</p>		
k)	<p>Issue 4160 Alderton Road - Grittleton</p> <p>Concerns relating to excessive speed</p>	<ul style="list-style-type: none"> Issue submitted by Grittleton Parish Council 9-Dec-15 Issue originator asked to complete Metro-count form and locations to be agreed Parish Council has already asked for volunteers for Speedwatch but has none have come forward <p>Metro Count Data as Follows: 85th percentile = 36.5mph Mean 30.1mph</p>	<p>1. Group agreed to undertake no further action. Issue to be updated on system.</p>	
l)	<p>Issue 4167 Anvils Lane Lower Stanton St Quintin.</p> <p>Speeding HGV's, request for 20mph limit and traffic calming features along Anvils Lane</p>	<ul style="list-style-type: none"> 5-Nov-15 Stanton St Quintin Parish Council invited to comment 9-Dec-15 Issue originator asked to complete Metro-count form and locations to be agreed. Metro Count result not yet available. MR to speak to Vick Oates 	<p>1. CATG to consider priority at future meeting when Metro Count results are be available.</p>	
m)	<p>Issue 4234 Chamberlain Road junction with Frogwell</p> <p>Request for dropped kerbs at junction.</p>	<ul style="list-style-type: none"> 29-Oct-15 Chippenham Town Council considered this request and confirms support and 25% contribution towards the cost of the scheme. Allocate site as priority 1 scheme alongside other dropped kerbs requests. Formal estimate of works to be 	<p>1. Allocate priority 1 status. Carry out design works and report costs back to CATG</p>	MR

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		prepared.		
n)	<p>Issue <u>4235</u> Picketleaze Junction with Frogwell</p> <p>Request for dropped kerbs at junction.</p>	<ul style="list-style-type: none"> • 29-Oct-15 Chippenham Town Council invited to comment • 4-Dec-15 Chippenham Town Council invited to comment. • Allocate site as priority 1 scheme alongside other dropped kerbs requests. Formal estimate of works to be prepared. £8,000 total to be provisionally allocated for 5 no. sites • 	1. Allocate priority 1 status. Carry out design works and report costs back to CATG	
o)	<p>Issue <u>4322</u> Bumpers Farm, Chippenham</p> <p>Improved access to Bumpers Farm a new entrance onto the A350</p>	<ul style="list-style-type: none"> • Discussed by CATG. MR advised that this was a strategic matter that falls outside the remit of the CATG and the Area Board. • MR recommended this issue is referred to Allan Creedy, Head of Sustainable Transport. • Group feel this is a issue that requires consideration at a corporate level and is not for the CATG. • Chippenham Area Board refer this matter to Creedy, Head of Sustainable Transport for a response. 	1. No further action for CATG. Issue to be removed from Tracker	
p)	<p>Issue <u>4325</u> Station Road, Christian Malford</p> <p>Speeding vehicles along Station Road from the junction with the Hawthorns to the village Hall.</p>	<ul style="list-style-type: none"> • 18-Nov-15 Issue originator asked to complete Metro Count request form • Once results of the Metro Count are received this matter will be referred to Christian Malford Parish Council for comment. • DM has not seen Metro Count form. 	1. Issue currently on hold	

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	20mph speed limit requested.	<ul style="list-style-type: none"> Metro count complete but full data not yet available. Metro count result is as follows: Site by Village Hall 85th percentile = 30.9mph 		
q)	<p>Issue <u>4326</u> The Hamlet, Chippenham</p> <p>Make the access to Greenway Lane end safer to negotiate for pedestrians by making a refuge area around the bend by creating a pavement or a hatched marked area in the road. Enforce existing traffic restrictions</p>	<ul style="list-style-type: none"> Refer to Issue 4172 above for update 	1. Refer to Issue 4172 above for update	
r)	<p>Issue <u>4327</u> Hill Corner Road, Chippenham</p> <p>Dropped kerb requested past the turning to Greenway Lane</p>	<ul style="list-style-type: none"> 4-Dec-15 Chippenham Town Council invited to comment. Chippenham TC support request in principle. Allocate site as priority 1 scheme alongside other dropped kerbs requests. Formal estimate of works to be prepared. £8,000 total to be provisionally allocated for 5 no. sites 	1. Allocate priority 1 status. Carry out design works and report costs back to CATG	
s)	<p>Issue <u>4336</u> Queens Crescent, Chippenham</p> <p>Speeding concern near to the Co-op shop on Conway Road near Queens Crescent</p>	<ul style="list-style-type: none"> 4-Dec-15 Issue originator asked to complete a Metro Count form. Metro Count Data as Follows: Mean speed = 21.8mph 	1. Update issues system and requester. Remove from CATG tracker.	

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		<p>85th percentile speed = 25.5mph.</p> <ul style="list-style-type: none"> • Members felt speeds did not indicate a serious issue and no further action was necessary 		
t)	<p>Issue <u>4357</u> Clapcote Cottages, Grittleton</p> <p>Speeding outside the village of Grittleton SN14 6AS</p>	<ul style="list-style-type: none"> • 4-Dec-15 Issue originator asked to complete a Metro Count form. • Once results of the Metro Count are received this matter will be referred to Grittleton Parish Council for comment. • Confusion re. Metro-counts. Counts to be re-done and the results reported back to CATG 	1. CATG to consider priority at future meeting when Metro Count results are be available.	
7.	New Requests / Issues to be considered			
a)	<p><u>4570</u> St peters School Lords Mead Chippenham.</p>	<ul style="list-style-type: none"> • Incident involving a car and a pupil from St Peters School Lords Mead Chippenham. Request that the road markings at the two crossing points be reinstated to highlight the points and to highlight to drivers of the crossing points: • No response received from Chippenham town council to date 	1. Issue currently on hold pending TC response.	
b)	<p><u>4546</u> Grittleton Road, Yatton Keyell</p>	<ul style="list-style-type: none"> • Parish Council has received a request from local resident to relocate 30 mph speed limit on Grittleton Road approx 100 metres to the north to the village boundary sign. Currently 30 mph starts immediately after a right hand bend and close to the first properties in the the village which is also a pick up drop off point for school bus. 	1. Issue currently on hold.	

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c)	4562 - St peters School Lords Mead Chippenham.	<ul style="list-style-type: none"> Complaints of several incidents where children have had near misses with cars when crossing the road in front of the St Peters Primary School. The advisory crossing is not effective or safe as people seem to be unsure if they should stop or not. Children assume that it is a safe place to cross and that cars will always stop for them which is not always the case. Parents Governors and staff would prefer the advisory crossing to be converted into a zebra crossing. Same issue as 4570 above but request different. No response received from Chippenham town council to date 	1. Issue currently on hold pending TC response.	
d)	4385 Yatton Keynell	<ul style="list-style-type: none"> Two road traffic collisions have occurred at the crossroads on the B4039 between the A420 and Yatton Keynell recently one on 28072015 and the other on 11/12/2015. One occurred from the Kington St. Michael side where a driver pulled out in front of an oncoming vehicle and the other was a driver coming from the Biddestone side who did not see the Give Way sign. Can the signage at the crossing and coming up to the crossing. Group agreed that signage is poor on approach to crossroads and improvements were required. No response to date from Chippenham without TC 	1. Allocate as Priority 1 scheme pending response from Chippenham Without TC and agreement to contribute 25% of costs	
e)	4382 Leigh Delamare	<ul style="list-style-type: none"> Leigh Delamere village needs a speed limit from one end of the village to the other. There are no signs even to mark that this is Leigh Delamere that would also be nice but from the first house to the last. There is a blind bend and as the road from the motorway bridge west of Leigh D. is quite wide and straight vehicles approach much too fast. 	1. MR to advise PC of costs for village boundary signs	MR

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		<ul style="list-style-type: none"> • MR advised that a speed limit is unlikely given small no.s of properties along the length in question. Village Boundary signs with road safety message may be applicable in this instance. 		
f)	4401 Parsonage Way, Chippenham	<ul style="list-style-type: none"> • Persistent parking across the dropped kerb at the junction of the B4069 and Parsonage Way. This effectively obstructs the path for those using wheelchairs and pushchairs undermining pedestrian access from Langley Burrell to Chippenham. • MR to visit site and advise group at future meeting. 		
8.	Agreed Priority 1 schemes			
	<ol style="list-style-type: none"> 1. Issue No: 3013 Blackthorn Mews / Canal Road / Lodge Road 2. Issue No. 3885 Plough Lane Kington Langley 3. Issue No. 4172 The Hamlet. 4. Dropped kerb crossings at: Issue 4027 Longridings, Issue 4327 Hill Corner Road, Issue 4235 Picket Leaze, Issue 4234 Chamberlain Road, Issue 4102 London Road 5. Issue 4385 B4039 Yatton Keynell Crossroads 			

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9.	Other items			
a)	Protocol for Dealing with Freight Management Requests	<ul style="list-style-type: none"> • Protocol presented by Spencer Drinkwater. See Appendix 1 • Requests have historically been sent by Town & Parish Councils direct to Wiltshire Council • CATG will now be involved in considerations • All existing requests have been assessed against criteria. Highest scores were: <ul style="list-style-type: none"> ○ Hungerdown Lane, Chippenham ○ Malmesbury Road, Chippenham • SD invited CATG to consider at the meeting • CATG members agreed they need more information in order to make an informed decision. • Spencer Drinkwater presented the options for Freight assessment routes to group. Routes chosen as Hungerdown Lane and Malmesbury Road. 	1. Hungerdown Lane & Malmesbury Road, Chippenham to be assessed and the results reported back to group at a future meeting.	SD
9.	Date of Next Meeting: 15 th August 2016, 10am-12pm, Committee Rooms A & B, Monkton Park			

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Chippenham Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£25,315.78**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications - none

